

## Brief introduction about District Planning Office, West Jaintia Hills District, Jowai.

District Planning Office has been set up in the office of the Deputy Commissioner, West Jaintia Hills District, Jowai. It is headed by the District Planning Officer (DPO) as the Head of the Office appointed by Personnel Department from amongst IAS/Sr.MCS and endorsed by the Planning Department. There are also Research Officer (RO) , Assistant Research Officer,(ARO), Research Assistant (RA) and Ministerial Staffs including Upper Division Assistant (UDA), Lower Division Assistant (LDA), Peon and a Driver appointed by the Planning Department/Deputy Commissioner.

### Aims and objectives:

Strengthening and improving the performance of the Planning Machinery at the District Level.

### Functions:

The main functions of District Planning Office are as follows:

1. To monitor the implementation of Various Plan Schemes in the District.
2. To compile and consolidate quarterly progress reports of District Level Plan Schemes.
3. To perform all other functions as assigned to it by the Government.
4. To ensure proper co-ordination among all the Districts Heads of Development Departments/Offices in the Formulation and Implementation of Plan Schemes.

### Details of First Appellate Authority and Public Information Officer under RTI Act, 2005

| SL No | Particulars                            | Name of Officers      | Designation.  |
|-------|--|-----------------------|---|
| 1     | First Appellate Authority              | Shri R.Rapthap, IAS   | Deputy Commissioner<br>West Jaintia Hills District<br>Jowai                                     |
| 2     | Public Information Officer             | Shri S.C.Laloo, MCS   | Addl. Deputy Commissioner.<br>& District Planning Officer<br>West Jaintia Hills District, Jowai |
| 3     | Assistant Public Information Officers. | 1. Shri E. Lyngdoh    | Research Officer, District Planning Office, Jowai.  |
|       |  | 2. Shri Iaidbha Phawa | Assistant Research Officer, District Planning Office, Jowai.                                    |

Programmes organize by this office are:

| Sl No | Particulars   | Details of Programmes  | Remarks   |
|-------|---|--|---|
| 1     | District Level Children Science Congress.               | Science related Activities meant for Primary as well as Secondary Level Students | The Programme is funded by the State Council of Science Technology & Environment Meghalaya Shillong |
| 2     | Voluntary Action Fund                                   | Providing financial assistance to registered Agencies                            | The Scheme is funded by Planning Departmental, Government of Meghalaya                              |
| 3     | Chief Minister's Career Guidance and Counselling Scheme | Providing Coaching Programmes etc relating to career opportunities               | The Scheme is funded by the Director of Sports and Youth Affairs, Government, of Meghalaya          |

  
District Planning Officer,  
West Jaintia Hills District, Jowai.