

# **GOVERNMENT OF MEGHALAYA**

**TEMPLATE FOR THE INFORMATION**

## **HAND BOOK**

*UNDER RIGHT TO INFORMATION ACT*

*(THIS HAND BOOK IS CONCERNING THE WORKS AND  
DUTIES OF THE DEVELOPMENT BRANCH, DEPUTY  
COMMISSIONER'S OFFICE, JOWAI)*

The Right to Information Act 2005 Manual,  
Deputy Commissioner's Office (Development Branch),  
Jaintia Hills District, Jowai

**CHAPTER – 1.**

1. INTRODUCTION:- (1).One of the structural Administrative wings of the Office of the Deputy Commissioner is the Development Branch which facilitates some Community Development Works of the State Government. Presently, the Branch deals with sanctioning, supervision, monitoring and control of MPLADS, CMSRDF, MLA Schemes including SRWP, CRRP, IACDP, ISYDP, DTFMS and General Community Development Schemes. It also looks after the establishment matters of the C & R.D. staff both at the Block and District Level.

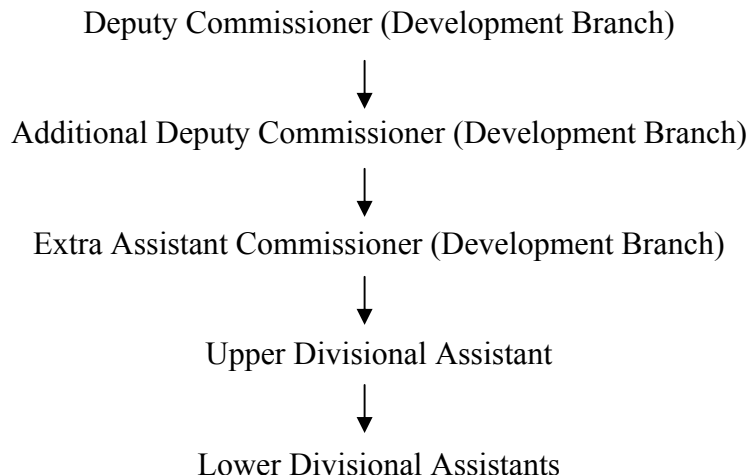
The Right to Information Act comes into force with effect from 12<sup>th</sup> October 2005. With this, members of the public and all interested persons can have better access to documents, records, etc.,

(2). The objective of having this manual is to enable the users and information seekers to have first hand information and knowledge on the role, function and activities of the branch

(6). Contact person in case somebody wants to get more information on topics covered in the hand book as well as other information also is the Additional Deputy Commissioner, Development Branch.

**CHAPTER – 2(Manual –1)**

2. (1).The objective of the Public Authority is to bring District Administration closer to the public as the Office of the Deputy Commissioner is the cutting edge of public administration.  
(3).The Office of the Deputy Commissioner, Jaintia Hills District was created on 22<sup>nd</sup> February 1972 with Jowai as its Headquarters.  
(5).The main activities of the Development Branch are – sanctioning, supervision, monitoring and controlling of implementation of various state sponsored schemes, establishment matters including appointment, transfer and posting of C & R.D. Staff.  
(7) The Organizational Structure diagram at the District Level is



## **CHAPTER – 3 (Manual –2)**

### Power and duties of Officers and Employees

#### Upper Divisional Assistant Development Branch

**Power :** Supervision and Control of the duties of Lower Divisional Assistants and Peons

1. Attendance and discipline.
2. Putting up files as and when required including reminders.
3. Receipt and issue of correspondences.
4. Prioritising works.
5. Preparation of Pay bills, Office expenditure, Travelling Allowance of the Executive Engineer, Junior Engineer.
6. Approval of quotations as submitted by the BDOs for Schemes implemented by the BDOs.
7. Maintenance of Office stationery, Type writer and furniture.
8. Routing all files, and checking before putting up to the Officers.
5. Maintaining Cash Books of S.D.P.O., Officers and Staff C & R.D. Department.
6. Confirmation of Gramsevaks, Gramsevikas, complaints and any disciplinary action received from the BDOs.

Lower Divisional Assistants – Assisting the Upper Divisional Assistant in all matters.

## **CHAPTER – 4 (Manual – 3)**

Rules, Regulations, Instructions, Manual and Records for discharging functions.

**Rules :** Guidelines on SRWP, CRRP, ISYDP, IACDP, DTFMS, MPLADS, CMSRDF, C.D.Schemes

Name/title of document

Type of document : Guidelines.

Brief write up on the Documents.

- (1) & (2) SRWP/CRRP : Were introduced in the year 1990 & 1991 respectively. Schemes are proposed by the MLAs and placed to the S.L.C for approval, in which the Director C & R.D. is the Member Secretary. The Deputy Commissioner sanctions and releases funds on receipt from the Government. He also monitors implementation of the schemes.
- (3) & (4) DTFMS : was introduced in the year 2004 and IACDP : was introduced in the year 1993. Schemes are proposed by the MLAs and placed to the S.L.C. for approval, in which the Director of Art & Culture is the Member Secretary. The Deputy Commissioner sanctions and releases funds on receipt from the Government. He also monitors implementation of the schemes.
- (5). ISYDP : was introduced in the year 1998 – 1999. Schemes are proposed by the MLAs and placed to the S.L.C for approval, in which the Director Sports & Youth Affairs is the Member Secretary. The Deputy Commissioner sanctions and releases funds on receipt from the Government. He also monitors implementation of the schemes.
- (6) MPLADS : was introduced in the year 1993 & . Schemes are proposed by the MP (LS/RS) himself for those Constituents who approach. The Deputy Commissioner sanctions and releases funds on receipt from the Deputy Commissioner, Shillong. He also monitors implementation of the schemes.
- (7) CMSRDF : It was introduced during 2000-2001. The Chief Minister identifies and selects the beneficiaries. The Deputy Commissioner sanctions and releases fund on receipt from the Government. The Deputy Commissioner is also responsible for proper implementation of the Scheme.

Duties of the Deputy Commissioner (Development) is to accord financial sanction, on receipt of the approved scheme and funds from Government, and to release the funds as per guidelines.

Address : Deputy Commissioner  
Jaintia Hills District, Jowai

Tel Ph. No. – 220721(O) Tele Fax: 220865 (O)

### CHAPTER – 6 (Manual – 5)

#### A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL

Sl No	Category of the documents	Name of the documents & its introduction in one line	Procedure to obtain the document	Held by under control of
1	2	3	4	5
1	Guidelines	Guidelines on MPLAD	On applying, the PIO will pass order to issue or not to issue.	Commissioner & Secretary C & R.D. Deptt., Shillong.
2	Guidelines	Guidelines on SRWP/CRRP	-DO-	-DO-
3	Guidelines	Guidelines on IACDP/DTFMS	-DO-	-DO-
4	Guidelines	Guidelines on ISYDP	-DO-	-DO-
5	Guidelines	Guidelines on CMSRDF	-DO-	-DO-

### CHAPTER – 7 (Manual – 6)

- Departmental Promotion/ Selection Committee.
- For Promotion purposes.
- To recommend promotion of Gramsevaks & Gramsevikas to higher Post, whenever higher post arise due to retirement on superannuation/Death of an incumbent, the Committee call for service records of the Senior most eligible staff. On scrutiny the Committee recommend Candidate (s) from among the regular staff for filling up such vacant post (s).
- The D.P.C. plays a vital role in the timely appointment of deserving staff for smooth functioning of Office works.
- Deputy Commissioner as Chairman, Secretary DSC as Member, ADC/EAC Dev. Branch as Member Secretary.
- Deputy Commissioner
- Deputy Commissioner's Office(Dev Branch) Jaintia Hills District, Jowai
- As and when vacant posts arise.
- No, it is an internal matter which involves highly confidential service records.
- Yes
- No

## CHAPTER – 8 (Manual – 7)

The Names, Designation, and other particulars of public information Officers.

Name of Public authority : Office of the Deputy Commissioner

Assistance Public Information Officers.

Sl No	Name	Designa-tion	STD Code	Tel.Ph. No		Fax	Email	Address
				Office	Home			
1	2	3	4	5	6	7	8	9
<b>Assistant Public Information Officer</b>								
1	Smt P.L.Lawai,MCS	EAC	03652	220814	-	-	-	Office of the D.C's Office ,Jowai
<b>Public Information Officer</b>								
2	Shri W.Nongsiej,MCS	A.D.C.	03652	220713	-	-	-	-do-
<b>Department Appellate Authority</b>								
3	Shri F.R.Kharkongor,IAS	D.C.	03652	220721	-	220865	-	-do-

## CHAPTER – 9 (Manual – 8)

### PROCEDURE FOLLOWED IN DECISION MAKING PROCESS.

- 9.1 : As per Secretariat manual, Guidelines/Instructions and Office Memoranda.
- 9.2 : Enquiries and findings, reference to Rules and procedures, prevailing customary practice, representation from the public etc., DC/ADC/EAC/UDA/LDAs are the different levels through which a decision process moves.
- 9.3 : On receipt of the application the same after processing through the different levels of decision will be communicated through the PIO.
- 9.4 : It relates to General matters. Officers of the Department concerned will have to be sought for views and opinions. Similarly if they relate to line/technical Deptts, their views and opinions are sought for before taking any decision.
- 9.5 : Deputy Commissioner being the Head of the Office is the final Authority that wets decision.
- 9.6 : (1).Developmental matters relating to the Blocks.  
(2).Guidelines of MPLADS / SRWP , CRRP / ISYDP / IACDP / CMSRDF / DTFMS / CD Schemes.  
(3).Implementation is done at the level of BDOs, sanctioning, control and release of fund is done by the Deputy Commissioner (Development Branch)  
(4). BDOs, E.E. (C & R.D), ADC, EAC of Development Branch.  
(5). BDO Khliehriat at Khliehriat Block Office.  
BDO Amlarem at Amlarem Block Office.  
BDO Saipung at Khliehriat/Saipung Block Office.  
BDO Laskein at Laskein Block Office.  
BDO Thadlaskein at Thadlaskein Block Office.  
(6) Director C & R.D. Department Meghalaya, Shillong by making an appeals.

**CHAPTER – 10 (Manual – 9)**  
**DIRECTORY OF OFFICERS AND EMPLOYEE.**

10.1

Sl No	Name	Designation	STD Code	Telephone No		Fax No	Email	Address
					House			
1	2	3	4	5	6	7	8	9
1	Shri F.R.Kharkongor, IAS. A.A.	Deputy Commissioner	953652 Office	220721	-	220865	-	D.C's Office, Jowai Jaintia Hills District
2	Shri W. Nongsiej, MCS, P.I.O	Addl. Deputy Commissioner	953652	-	-	-	-	-Do-
3	Smt M.Syngkon,	Upper Divisional Assistant	953652		220875			-Do-
4	Smt I.Iongwai	Lower Divisional Assistant	-	-	-	-	-	-Do-
5	Smt D. Kynjing	Lower Divisional Assistant	953652	-	220626	-	-	-Do-
6	Smt S.Tariang	Lower Divisional Assistant	953652	-	220792	-	-	-Do-
7	Smt B.Dkhar	Peon	953652	-	212581	-	-	-Do-
8	Smt J.Nongrum	Peon	-	-	-	-	-	-Do-
9	Smt H.Ladung	Peon	-	-	-	-	-	-Do-
<b>COMMUNITY &amp; RURAL DEVELOPMENT OFFICER</b>								
1	Shri M. Sutnga,	Executive Engineer						
2	Shri T.C.Lyngdoh	Junior Engineer						

## **CHAPTER – 11 (Manual – 10)**

The Monthly Remuneration Received by each of its Officers and Employee including the system of compensation as provided in Regulations.

11.1 : Does not arise as Officers and Employees draw their pay etc from their respective Departmental Heads of Accounts.

Chapter 12 (Manual 11)

The Budget allocated to each Agency. Particulars of all Plans Proposed Expenditures and Reports on disbursement made.

12.1 For Public Authorities responsible for Development, Construction, Technical Works.

Year 2004 – 2005

Sl No	Name of the Scheme Head	Activity	Starting Date of the Activity	Planned End Date of the Activity	Amount Proposed	Amount Sanctioned	Amount Released / Disbursed No. Of Installment	Actual Expenditure for the Current Year	Responsible Office for the quality and the complete execution of the work
1	2	3	4	5	6	7	8	9	10
<b>1 – WAR ASSEMBLY CONSTITUENCY</b>									
1	Construction Of Special Rural Works Programme	Purchase of Uniform, Shoes, Socks Etc for Students of Darrang Upper Primary & Sec School of Namlynti Organisation Darrang Village.	As per Work Ordered issued by the B.D.O.	As per Date Fixed by the B.D.O.	35,200/-	35,200/-	17,600/- (2 Installment)		B.D.O. Amlarem
2	-Do-	Purchase of Mixer 24 -Channels, Speakers 18", Cross over, Feedback destroyer and Amplifier 500 watts (Ahuja) for sohkhha Shnong Music club Sohkhha village.	-Do-	-Do-	98,000/-	98,000/-	49,000/- (2 Installment)		B.D.O. Amlarem
3	-Do-	Plantation of batlenuts and orange trees of Rynghksai clan -Do-Darrang village	-Do-	-Do-	20,000/-	20,000/-	20,000/- (1 Installment)		B.D.O. Amlarem
4	-Do-	Plantation of batlenuts and orange Chyrmang clan Syndai Kmai Shnong Syndai village	-Do-	-Do-	22,000/-	22,000/-	11,000/- (2 Installment)		B.D.O. Amlarem
5	-Do-	Purchase of 360 bundles of 8 feet C.G.I. Sheets @ Rs.3000/- per bundle for 120 beneficiaries of 1 - War-Jaintia of 3 bundles each	-Do-	-Do-	10,80,000/-	10,80,000/-	5,40,000/- (2 Installment)		B.D.O. Amlarem
6	-Do-	Purchase of 500 nos. of plastic chairs with arms @ Rs.500/- each for 1- War-Jaintia Development Council, H.Q. Amlarem	-Do-	-Do-	2,50,000/-	2,50,000/-	2,50,000/- (2 Installment)		B.D.O. Amlarem
7	-Do-	Purchase of 340 rolls of Polythyene pipes - 1½" 152 rolls and 1" 152 rolls @ Rs.1500 per roll (1 roll = 30 mts @ Rs.50 per mt) and Rs.900/- per roll (1 Roll = 30 mts @ Rs.30/- per mt) (2,28,000 + 1,36,800) for 76 beneficiaries of 1 - War-Jaintia of 4 bundles each.	-Do-	-Do-	3,64,800/-	3,64,800/-	3,64,000/- (1 Installment)		B.D.O. Amlarem



8	-Do-	Purchase of 40 nos. of Seving Machines @ Rs.6,500/- each for 40 beneficiaries of 1 - War-Jaintia of one each.	-Do-	-Do-	2,60,000/-	2,60,000/-	2,60,000/- (1 Installment)		B.D.O. Amlarem
9	-Do-	Purchase of 60 rolls barbed wire @ Rs.4,500/- per roll (1 roll = 45 kg., 1 kg = 5 mts; 1 roll = 225 mts) for 20 beneficiaries of 1 - War-Jaintia of 3 rolls each.	-Do-	-Do-	2,70,000/-	2,70,000/-	2,70,000/- (1 Installment)		B.D.O. Amlarem
10	-Do-	Purchase of 20sets of carpentry tools @ Rs.10,000/- each set for 20 beneficiaries of 1 - War-Jaintia of 1 set each.	-Do-	-Do-	2,00,000/-	2,00,000/-	2,00,000/- (1 Installment)		B.D.O. Amlarem
11	-Do-	Renovation cum repair of 20 Low Cost Houses @ Rs.20,000/- each for 20 beneficiaries of 1 - War-Jaintia.	-Do-	-Do-	4,00,000/-	4,00,000/-	4,00,000/- (1 Installment)		B.D.O. Amlarem
12	-Do-	Construction of 20 paddy fields bunds @ Rs.15,000/- each for 20 beneficiaries of 1 - War-Jaintia.	-Do-	-Do-	3,00,000/-	3,00,000/-	3,00,000/- (1 Installment)		B.D.O. Amlarem
13	-Do-	Construction of 20 small fish ponds @ Rs.20,000/- each for 20 beneficiaries of 1 - War-Jaintia.	-Do-	-Do-	4,00,000/-	4,00,000/-	4,00,000/- (1 Installment)		B.D.O. Amlarem

Sl No	Name of the Scheme Head	Activity	Starting Date of the Activity	Planned End Date of the Activity	Amount Proposed	Amount Sanctioned	Amount Released / Disbursed No. Of Installment	Actual Expenditure for the Current Year	Responsible Office for the quality and the complete execution of the work
1	2	3	4	5	6	7	8	9	10
<b>2 – RYMBAI ASSEMBLY CONSTITUENCY</b>									
1	Construction Of Special Rural Works Programme	Construction of Playground at Moolamanoh village, Jaintia Hills including levelling provision of drains etc.	As per Work Order Issued by B.D.O.	As per Date Fixed by B.D.O.	3,00,000/-	3,00,000/-	1,50,000/- (In 2 Instlmnt)		B.D.O. Khliehriat
2	-Do-	Construction of Community Hall at Musniang	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instlmnt)		B.D.O. Khliehriat
3	-Do-	Construction of Playground at Khliehriat West.	-Do-	-Do-	3,50,000/-	3,50,000/-	3,50,000/- (In 2 Instlmnt)		B.D.O. Khliehriat
4	-Do-	Construction of Playground at Madanpynriang, Rymbai village	-Do-	-Do-	2,25,000/-	2,25,000/-	1,12,500/- (In 2 Instlmnt)		B.D.O. Khliehriat
5	-Do-	Purchase of C.G.I. Sheets to be distributed to 270 families 3 (bundles) belong to BPL families @ Rs.2500/- (Rupees Two thousand five hundred) per bundle which come to Rs.7500/- (Rupees Seven Thousand Five Hundred) per family. 270 x 7500 = 20,25,000/- (Rupees Twenty Lakhs Twenty Five Thousand) only. (List of beneficiaries enclosed in Annexure "1"	-Do-	-Do-	20,25,000/-	20,25,000/-	10,12,500/- (In 2 Instlmnt)		B.D.O. Khliehriat
6	-Do-	Construction of Living Hope L.P. School, Moolang	-Do-	-Do-	50,000/-	50,000/-	50,000/- (In 2 Instlmnt)		B.D.O. Khliehriat
7	-Do-	Construction of Presbyterian Dongmihngi L.P. School, Moolang.	-Do-	-Do-	1,50,000/-	1,50,000/-	75,000/- (In 2 Instlmnt)		B.D.O. Khliehriat
8	-Do-	Extension of Synrang Sakhain Welfare Club Hall, Rymbai	-Do-	-Do-	2,00,000/-	2,00,000/-	1,00,000/- (In 2 Instlmnt)		B.D.O. Khliehriat
9	-Do-	Construction of Playground at dongmarai, Rngad	-Do-	-Do-	1,00,000/-	1,00,000/-	1,00,000/- (In 2 Instlmnt)		B.D.O. Khliehriat
10	-Do-	Construction of Drinking Well at Shkenshynriah, Rymbai.	-Do-	-Do-	2,00,000/-	2,00,000/-	1,00,000/- (In 2 Instlmnt)		B.D.O. Khliehriat
11	-Do-	Imprvt. Of L.P. School ay Pynsamaroo, Sutnga @ Rs.50,000/-	-Do-	-Do-	50,000/-	50,000/-	50,000/- (In 2 Instlmnt)		B.D.O. Khliehriat

Sl No	Name of the Scheme Head	Activity	Starting Date of the Activity	Planned End Date of the Activity	Amount Proposed	Amount Sanctioned	Amount Released / Disbursed No. Of Installment	Actual Expenditure for the Current Year	Responsible Office for the quality and the complete execution of the work
1	2	3	4	5	6	7	8	9	10
<b>3 – SUTNGA-SHANGPUNG ASSEMBLY CONSTITUENCY</b>									
1	Construction Of Special Rural Works Programme	House Repaired etc. For 200 Nos. of beneficiaries @ Rs.5,000/- per head (Rs.5000 x 200)	As per Work Order Issued by B.D.O.	As per Date Fixed by B.D.O.	10,00,000/-	10,00,000/-	10,00,000/- (In 1 Instlmnt)		B.D.O. Saipung
2	-Do-	Land Development at Narwan village for (a) Shri. Sman Phadang (b) Shri. Mala Langstang Rs.50,000/- each (Rs.50,000/- x 2)	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instlmnt)		B.D.O. Saipung
3	-Do-	Foot bridge at Wah Umbluh Narwan village	-Do-	-Do-	60,000/-	60,000/-	30,000/- (In 2 Instlmnt)		B.D.O. Saipung
4	-Do-	Grant of C.G.I. Sheets @ Rs.2500/- per bundle to be distribute 2.68 bundle for each beneficiary (200 x 2.68 = 526) (Rs.2500 x 536)	-Do-	-Do-	13,40,000/-	13,40,000/-	6,70,000/- (In 2 Instlmnt)		B.D.O. Saipung
5	-Do-	Improvement of Paddy field for 75 Nos of beneficiaries @ Rs.8000/- per head (Rs.8000/- x 75)	-Do-	-Do-	6,00,000/-	6,00,000/-	6,00,000/- (In 2 Instlmnt)		B.D.O. Saipung
6	-Do-	Construction of Deep/Tube wells for 2 beneficiaries @ Rs.50,000/- per head (Rs.50,000/- x 2)	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instlmnt)		B.D.O. Saipung
7	-Do-	Construction of Fishery Ponds / Dams / Low cost Houses for 10 beneficiaries @ Rs.30,000/- per head (Rs.30,000/- x 10)	-Do-	-Do-	3,00,000/-	3,00,000/-	1,50,000/- (In 2 Instlmnt)		B.D.O. Saipung
8	-Do-	Improvement / Repair of Bijoy L.P. School at Latyrke @ Rs.30,000/-	-Do-	-Do-	30,000/-	30,000/-	15,000/- (In 2 Instlmnt)		B.D.O. Saipung
9	-Do-	Purchase of Pesticides / Sprayer Pumps for 60 beneficiaries @ Rs.2,000/- each (Rs.2000/- x 60)	-Do-	-Do-	1,20,000/-	1,20,000/-	1,20,000/- (In 1 Instlmnt)		B.D.O. Saipung

Sl No	Name of the Scheme Head	Activity	Starting Date of the Activity	Planned End Date of the Activity	Amount Proposed	Amount Sanctioned	Amount Released / Disbursed No. Of Installment	Actual Expenditure for the Current Year	Responsible Office for the quality and the complete execution of the work
1	2	3	4	5	6	7	8	9	10
<b>4 – RALIANG ASSEMBLY CONSTITUENCY</b>									
1	Construction Of Special Rural Works Programme	Purchase of 480 bundles of C.G.I. sheets for distribution to 160 BPL families at 3(three) bundle each @ Rs.2500/-per bundle	As per Work Order Issued by B.D.O.	As per Date Fixed by B.D.O.	12,00,000/-	12,00,000/-	6,00,000/- (In 2 Instal)		B.D.O. Laskein
2	-Do-	Constn. of low cost houses for 24 BPL families @ Rs.27,500/-	-Do-	-Do-	6,60,000/-	6,60,000/-	3,30,000/- (in 2 Instal)		B.D.O. Laskein
3	-Do-	Upgradation of 32 Nos of houses belonging to BPL families @ Rs.12,500/-each	-Do-	-Do-	4,00,000/-	4,40,000/-	4,40,000/- (in 1 Instal)		B.D.O. Laskein
4	-Do-	Constn. of 5 nos of drinking wells @ Rs.20,000/-each	-Do-	-Do-	1,00,000/-	1,00,000/-	1,00,000/- (in 1 Instal)		B.D.O. Laskein
5	-Do-	Repair of 10 nos of drinking wells @ Rs 10,000/- each	-Do-	-Do-	1,00,000/-	1,00,000/-	1,00,000/- (in 1 Instal)		B.D.O. Laskein
6	-Do-	Purchase of Carpentry tools for 10 learning Carpenters @ Rs.2500/- each	-Do-	-Do-	25,000/-	25,000/-	25,000/- (in 1 Instal)		B.D.O. Laskein
7	-Do-	Purchase of tools & Equipments for improvement of 2(two) nos of existing Blacksmiths units @ Rs.15,000/-each	-Do-	-Do-	30,000/-	30,000/-	30,000/- (in 1 Instal)		B.D.O. Laskein
8	-Do-	Purchase of 10 nos of seving Machines for distribution to 10 nos of deserving tailors @ Rs.5000/-each	-Do-	-Do-	50,000/-	50,000/-	50,000/- (in 1 Instal)		B.D.O. Laskein
9	-Do-	Establishment of 6(six) nos of Piggery units of 6 interested individuals farmers @ Rs.10,000/- each	-Do-	-Do-	60,000/-	60,000/-	60,000/- (in 1 Instal)		B.D.O. Laskein
10	-Do-	Purchase of cattle for distribution to 6(six) interested Cattle farmers @ Rs.15,000/-each	-Do-	-Do-	90,000/-	90,000/-	90,000/- (in 1 Instal)		B.D.O. Laskein
11	-Do-	Establishment of 12(twelve) nos of Grocery shops for helping 12(twelve)nos of educated unemployed Youth @ Rs.15,000/-each	-Do-	-Do-	1,80,000/-	1,80,000/-	1,80,000/- (in 1 Instal)		B.D.O. Laskein
12	-Do-	Purchase of fencing of large Cardamon Pineapple and Banana Plantation to be distributed according/farmers actual requirement	-Do-	-Do-	1,50,000/-	1,50,000/-	75,000/- (In 2 Instal)		B.D.O. Laskein

13	-Do-	Providing water supply from a nearby source to Sein Lyngdoh Secondary School, Mookaiaw	-Do-	-Do-	1,55,000/-	1,55,000/-	77,500/- (In 2 Instal)		B.D.O. Laskein
14	-Do-	Minor Irrigation Project. (a) Constn. Of 3(three) nos of Irrigation dams @ Rs.50,000/-each (b) Flood & Erosion Control	-Do-	-Do-	1,50,000/-	1,50,000/-	75,000/- (In 2 Instal)		B.D.O. Laskein
15	-Do-	Works in 10 areas @ Rs.20,000/-each	-Do-	-Do-	2,00,000/-	2,00,000/-	2,00,000/- (in 1 Instal)		B.D.O. Laskein
16	-Do-	Land reclamation works in 15 areas @ Rs.10,000/-	-Do-	-Do-	1,50,000/-	1,50,000/-	1,50,000/- (in 1 Instal)		B.D.O. Laskein

Sl No	Name of the Scheme Head	Activity	Starting Date of the Activity	Planned End Date of the Activity	Amount Proposed	Amount Sanctioned	Amount Released / Disbursed No. Of Installment	Actual Expenditure for the Current Year	Responsible Office for the quality and the complete execution of the work
1	2	3	4	5	6	7	8	9	10
<b>5 – NARTIANG ASSEMBLY CONSTITUENCY</b>									
1	Construction Of Special Rural Works Programme	Purchase of C.G.I. sheets for free distribution to 250 nos of BPL families with 3 bundles for each family @ Rs.2500/- per bundle i.e. Rs.2500/-x 750 bundle	As per Work Order Issued by B.D.O.	As per Date Fixed by B.D.O.	18,75,000/-	18,75,000/-	9,37,500/- (In 2 Instal)		B.D.O. Thadlaskein
2	-Do-	Purchase of HDP sprayers for free distribution to 300 nos of beneficiaries @ Rs.1800/-each	-Do-	-Do-	5,40,000/-	5,40,000/-	5,40,000/- (In 2 Instal)		-Do-
3	-Do-	Impvt. of Upper Primary School at Nonglatem Village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instal)		-Do-
4	-Do-	Impvt. of Umpohliew English School of Mynsngat Village	-Do-	-Do-	50,000/-	50,000/-	50,000/- (In 2 Instal)		-Do-
5	-Do-	Impvt. of Lower Primary School Maskut Village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instal)		-Do-
6	-Do-	Impvt. and Maintenance of Krist Syiem Secondary School Namdong	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instal)		-Do-
7	-Do-	Impvt. and Maintenance of Nartiang Presbyterian Secondary School Modop	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instal)		-Do-
8	-Do-	Constn. of Footpath from PWD Road to Roman Catholic Graveyard Khanduli	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instal)		-Do-
9	-Do-	Impvt. and Maintenance of Upper Primary School Mynsngat	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instal)		-Do-
10	-Do-	Constn. of Playground at Moobakhon	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instal)		-Do-
11	-Do-	Purchase of C.G.I. sheets for free distribution to 50 nos of BPL families with 3 bundles for each family @ Rs.2500/- per bundle i.e. Rs.2500/-x 150 bundle	-Do-	-Do-	3,75,000/-	3,75,000/-	1,87,500/- (In 2 Instal)		BDO Laskein
12	-Do-	Extension of Upper Primary School at Shilliang Myntang	-Do-	-Do-	60,000/-	60,000/-	30,000/- (In 2 Instal)		-Do-
13	-Do-	Impvt. and Maintenance of Presbyterian Secondary School,Barato	-Do-	-Do-	1,00,200/-	1,00,200/-	50,100/- (In 2 Instal)		-Do-
14	-Do-	Purchase of 111 nos of sprayers @ Rs.1800/- each 111 x Rs.1800/-	-Do-	-Do-	1,99,800/-	1,99,800/-	99,900/- (In 2 Instal)		-Do-

Sl No	Name of the Scheme Head	Activity	Starting Date of the Activity	Planned End Date of the Activity	Amount Proposed	Amount Sanctioned	Amount Released / Disbursed No. Of Installment	Actual Expenditure for the Current Year	Responsible Office for the quality and the complete execution of the work
1	2	3	4	5	6	7	8	9	10
<b>6- NONGBAH WAHIAJER ASSEMBLY CONSTITUENCY</b>									
1	Construction Of Special Rural Works Programme	<b>UNDER THADLASEKIN DEV. BLOCK</b> Free distribution of C.G.I.sheets of good quality at 3(three) bundles for each beneficiaries for 150 beneficiaries @ Rs.3000/- per bundle i.e. Rs.9000/- per beneficiaries.	As per Work Order Issued by B.D.O.	As per Date Fixed by B.D.O.	13,50,000/-	13,50,000/-	6,75,000/- (In 2 Instal)		B.D.O. Thadlaskein
2	-Do-	Completion of Club Hall at Moomala for Rs.1 lac.	-Do-	-Do-	1,00,000/-	1,00,000/-	1,00,000/- (In 2 Instal)		-Do-
3	-Do-	Completion of Club Hall at Jongthma for Rs.50,000/-	-Do-	-Do-	50,000/-	50,000/-	50,000/- (In 2 Instal)		-Do-
4	-Do-	Completion of Club Hall at longkar for Rs.50,000/-	-Do-	-Do-	50,000/-	50,000/-	50,000/- (In 2 Instal)		-Do-
5	-Do-	Completion of Assumption convent at Nongbah Rs.1 Lac.	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instal)		-Do-
6	-Do-	Completion of Club Hall at Lumkynsaw,Ummulong for Rs.1,00,000/-	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instal)		-Do-
7	-Do-	Constn.of Hynniawkmai L.P.School Sabahmuswang for Rs.1,00,000/-	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instal)		-Do-
8	-Do-	Impvt. of Paddy Field for 48 beneficiaries @ Rs.1,00,000/-	-Do-	-Do-	4,80,000/-	4,80,000/-	4,80,000/- (In 1 Instl.)		-Do-
9	-Do-	<b>UNDER LASKEIN BLOCK</b> Free distribution of C.G.I.sheets of good quality at 3(three) bundles for each beneficiaries for 70 beneficiaries @ Rs.3000/- per bundle i.e. Rs.9000/- per beneficiaries	-Do-	-Do-	6,30,000/-	6,30,000/-	3,15,000/- (In 2 Instl.)		Laskein
10	-Do-	Constn. of Play field at Pammanik	-Do-	-Do-	2,00,000/-	2,00,000/-	1,00,000/- (In 2 Instl.)	BDO	-Do-
11	-Do-	Completion of Play field at D.C. Kyndong tuber	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instl.)		-Do-
12	-Do-	Constn. of Cement Footpath from PWD road s shylla to the resident of Pill Pasdoh	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
13	-Do-	Completion of Lumritap L.P.School,Mynso	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
14	-Do-	Impvt. of Paddy field for 34 beneficiaries @ Rs.10,000/- for each beneficiaries	-Do-	-Do-	3,40,000/-	3,40,000/-	3,40,000/- (In 2 Instl.)		-Do-

Sl No	Name of the Scheme Head	Activity	Starting Date of the Activity	Planned End Date of the Activity	Amount Proposed	Amount Sanctioned	Amount Released / Disbursed No. Of Installment	Actual Expenditure for the Current Year	Responsible Office for the quality and the complete execution of the work
1	2	3	4	5	6	7	8	9	10
<b>7- JOWAI ASSEMBLY CONSTITUENCY</b>									
1	Construction of Special Rural Works Programme	<b>UNDER THADLASEKIN DEV. BLOCK</b> Purchase of C.G.I.sheets for 150 beneficiaries at the cost Rs.3000/- per bundle 2 bundles to be distributed to each family	As per Work Order Issued by B.D.O.	As per Date Fixed by B.D.O.	9,00,000/-	9,00,000/-	4,50,000/- (In 2 instl.)		B.D.O. Thadlaskein
2	-Do-	Grocery Development for 200 beneficiaries @ Rs.7000/- each	-Do-	-Do-	14,00,000/-	14,00,000/-	7,00,000/- (In 1 Instl.)		-Do-
3	-Do-	Purchase of 100 nos of Sewing Machine for 100 families @ Rs.5000/- only per set	-Do-	-Do-	5,00,000/-	5,00,000/-	5,00,000/- (In 1 Instl.)		-Do-
4	-Do-	Development of 100 Pigery Farms for 100 families @ Rs.5000/- for each family	-Do-	-Do-	5,00,000/-	5,00,000/-	5,00,000/- (In 1 Instl.)		-Do-
5	-Do-	Constn. of Cultural Hall at Lumpyrdi, Jowai	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 instl.)		-Do-
6	-Do-	Constn. of Cultural Hall at Lulong, Jowai	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 instl.)		-Do-
7	-Do-	Constn. of Sein Beh Iaw Co-operative Society Office, Jowai	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 instl.)		-Do-
8	-Do-	Constn. of Community Hall cum School building Ladthlaboh, Jowai	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 instl.)		-Do-

**TOTAL FUND RECEIVED UNDER SPECIAL RURAL WORKS PROGRAMME(S.R.W.P) 2004-2005 IS  
Rs.2,59,00,000/-(Rupees, Two Crores fifty nine lakhs)only**



Sl No	Name of the Scheme Head	Activity	Starting Date of the Activity	Planned End Date of the Activity	Amount Proposed	Amount Sanctioned	Amount Released / Disbursed No. Of Installment	Actual Expenditure for the Current Year	Responsible Office for the quality and the complete execution of the work
1	2	3	4	5	6	7	8	9	10
1	Construction of Rural Roads Programme	Constn. of 200 Mts. Footpath from PWD road to Graveyard-Balang Presbyterian Lumpyngngad Village	As per Work Ordered issued by the B.D.O.	As per Date Fixed by the B.D.O.	40,000/-	40,000/-	20,000/- (In 2 instl.)		B.D.O. Amlarem
2	-Do-	Constn.of 100 Mts Footpath of Amsohshong Village	-Do-	-Do-	30,000/-	30,000/-	15,000/- (In 2 instl.)		-Do-
3	-Do-	Constn of Approach road from PWD road to the house of Shri Yoni Pohshna Kudengrim Village	-Do-	-Do-	95,000/-	95,000/-	47,500/- (In 2 instl.)		-Do-
4	-Do-	Constn of approach road from PWD road to the house of Headman Twah U Sdiah	-Do-	-Do-	98,000/-	98,000/-	49,000/- (In 2 instl.)		-Do-
5	-Do-	Constn of Main side drain including pre cast slab cover from the house Smt Wanmon Syndai toward the house of Shri Rimon Lakuna Syndai Kmai Shnong	-Do-	-Do-	90,000/-	90,000/-	45,000/- (In 2 instl.)		-Do-
6	-Do-	Constn. of Main side drain including Pre cast slab covers passing through the area of Lyngdoh clan Satpator Village	-Do-	-Do-	80,000/-	80,000/-	40,000/- (In 2 instl.)		-Do-
7	-Do-	Constn of Retain Walls including earth filling of the Courtyard of Darang Secondary School Darang Village	-Do-	-Do-	67,000/-	67,000/-	33,500/- (In 2 instl.)		-Do-
8	-Do-	Constn. of Footpath at Shkenshynriah,Rymbai	-Do-	-Do-	71,429/-	71,429/-	35,714.50 (In 2 instl.)		Khliehriat
9	-Do-	Constn. of Footpath at Moolamanoh	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 instl.)		-Do-
10	-Do-	Constn. of Footpath at Iawpynsin	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 instl.)		-Do-
11	-Do-	Constn. of Footpath at Madan Pynriang, Rymbai	-Do-	-Do-	1,00,571/-	1,00,571/-	50,285.50 (In 2 instl.)	BDO	-Do-
12	-Do-	Constn. of Footpath at Pompyrthad, Rymbai	-Do-	-Do-	1,28,000/-	1,28,000/-	64,000/- (In 2 instl.)		-Do-
13	-Do-	Constn. of Jeepable road from PWD road at Kdohmuid	-Do-	-Do-	1,30,000/-	1,30,000/-	65,000/- (In 2 instl.)		Saipung
14	-Do-	Constn. of Footpath for crematorium at Narwan	-Do-	-Do-	68,571/-	68,571/-	34,285.50 (In 2 instl.)		-Do-

15	-Do-	Constn. of Footpath at Syrpoo Village Sutnga from Main road to L.P.School of Syrpoo	-Do-	-Do-	71,429/-	71,429/-	35,714.50 (In 2 instl.)		Khliehriat
16	-Do-	Constn. of Footpath from PWD road to the spot near the Premises of Shri Comfort Manner Shadap at Byrwai.	-Do-	-Do-	70,000/-	70,000/-	35,000/- (In 2 instl.)		-Do-
17	-Do-	Constn. of Footpath from PWD road to Dong Sungoh, Byrwai	-Do-	-Do-	30,000/-	30,000/-	15,000/- (In 2 instl.)	BDO	-Do-
18	-Do-	Constn. of Footpath Pdeinmynnoh to Lum Jingtep at Sohkymphor.	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 instl.)		-Do-
19	-Do-	Constn. of Footpath from PWD road to the spot near the premises of Smt Thil Sayoo at Byrwai	-Do-	-Do-	30,000/-	30,000/-	15,000/- (In 2 instl.)		-Do-
20	-Do-	Constn. of Jeepable road from PWD road to the spot near the premises of Smt Wanbiang Shadap Manner at Byrwai	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 instl.)		-Do-
BDO									
21	-Do-	Impvt. of village road at Dong Lumsyrlei, Mookaiaw village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 instl.)		Laskein
22	-Do-	Impvt. of road to village cremation ground at Raliang Village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 instl.)		-Do-
23	-Do-	Constn. of village road from PWD road via Presbyterian cemetery at looksi village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 instl.)		-Do-
BDO									
24	-Do-	Constn. of road from Ummulong via Saw Lyngdoh Secondary School to Unitarian Cemetary at Mukhap(to be implemented by the Saw Lyngdoh Sec.School)	-Do-	-Do-	90,000/-	90,000/-	45,000/- (In 2 instl.)		Khliehriat
25	-Do-	Impvt. of Village road at Psiar village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 instl.)		-Do-
26	-Do-	Impvt. of village road at Khadkasla village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 instl.)	BDO	-Do-
27	-Do-	Reconstruction of damaged Bthuh footbridge over the river Umiurem in between Rtaing & Khlookynrin village(to be implemented by the Khlookynrin village)	-Do-	-Do-	90,000/-	90,000/-	45,000/- (In 2 instl.)		-Do-
28	-Do-	Impvt of village road at Nongkynrih village	-Do-	-Do-	35,000/-	35,000/-	17,500/- (In 2 instl.)		-Do-
29	-Do-	Impvt. of road to cremation ground at Khonshnong village.	-Do-	-Do-	35,000/-	35,000/-	17,500/- (In 2 instl.)		-Do-
BDO									
30	-Do-	Impvt of internal footpath within Nongrim bambthong village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 instl.)		Thadlaskein
31	-Do-	Impvt of internal footpath within Moobakhon village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 instl.)		-Do-
32	-Do-	Constn. of footbridge at Wah umngi Saphoh village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 instl.)		-Do-

33	-Do-	Impvt of internal footpath within Thadmyntri village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 instl.)		-Do-
34	-Do-	Impvt of internal footpath within Dong Dienglein,Umladang village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 instl.)		-Do-
35	-Do-	Impvt of footpath from Main road to Balang U Khrist,Myknbu	-Do-	-Do-	25,000/-	25,000/-	12,500/- (In 2 Instl.)		-Do-
36	-Do-	Impvt of footpath to Church of North East India Mukoh village	-Do-	-Do-	25,000/-	25,000/-	12,500/- (In 2 Instl.)		-Do-
37	-Do-	Impvt of internal footpath within Mooker village	-Do-	-Do-	25,000/-	25,000/-	12,500/- (In 2 Instl.)		-Do-
38	-Do-	Impvt of internal footpath within Nongdhar village	-Do-	-Do-	25,000/-	25,000/-	12,500/- (In 2 Instl.)		-Do-
39	-Do-	Impvt of internal footpath within Lapangap village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
40	-Do-	Impvt of internal footpath within Khanduli village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
41	-Do-	Impvt of internal footpath within Umshangiar village	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
42	-Do-	Constn. of Jeepable road from PWD road to Madur L.P.School, Madur(Cement)	-Do-	-Do-	70,000/-	70,000/-	35,000/- (In 2 Instl.)		-Do-
43	-Do-	Constn. of cement footpath from Lutikmai to Umtang Madur.	-Do-	-Do-	20,000/-	20,000/-	20,000/- (In 1 Instl.)		-Do-
44	-Do-	Constn. of cement footpath from PWD road to Pohlyngdoh	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
45	-Do-	Constn. of cement footpath at Lummasoo Wahiajer	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
46	-Do-	Const. of cement footpath from PWD road to Lumiongwai, Umlynshor	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
47	-Do-	Const. of cement footpath from PWD to the resident of Ka Mian Pher, Nongbah	-Do-	-Do-	40,000/-	40,000/-	20,000/- (In 2 Instl.)		-Do-
48	-Do-	Const. of cement footpath from PWD road to Pohliar Nongbah	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instl.)		-Do-
49	-Do-	Const. of cement footpath at Pammanik Pathi Bri	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		Laskein
50	-Do-	Const. of cement footpath from R.C.to the resident of (L) Krom Lyngdoh.	-Do-	-Do-	70,000/-	70,000/-	35,000/- (In 2 Instl.)		-Do-
51	-Do-	Const. of cement footpath from PWD road to Lum Jingtep Presbyterian Sohmynting.	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instl.)	BDO	Thadlaskein
52	-Do-	Const. of cement footpath from NH-44 to near the house of Kmen Shylla,Lumpyrtuh, Mihmyntdu.	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
53	-Do-	Constn of cement footpath at Shyrmang Wah	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)	BDO	-Do-

54	-Do-	Constn of cement footpath at Phlongingkhaw	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
55	-Do-	Constn of cement footpath from PWD road to Drinking Well at Pohp Luti tuber, Ialong	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
56	-Do-	Constn of cement footpath at Neishnong, Mihmyntdu	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instl.)		-Do-
57	-Do-	Constn of cement footpath at Sohmynting Neishnong	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instl.)		-Do-
<b>TOTAL:-</b>					<b>35,00,000/-</b>	<b>35,00,000/-</b>	<b>17,60,000/-</b>		

**The Total Fund Received under Construction of Rural Roads Programme(C.R.R.P.) 2004-2005 is Rs.35,00,000/-(Rupees, Thirty five Lakhs)only**

Sl No	Name of the Scheme Head	Activity	Starting Date of the Activity	Planned End Date of the Activity	Amount Proposed	Amount Sanctioned	Amount Released / Disbursed No. Of Installment	Actual Expenditure for the Current Year	Responsible Office for the quality and the complete execution of the work
1	2	3	4	5	6	7	8	9	10
<b>1- WAR JAINTIA ASSEMBLY CONSTITUENCY</b>									
1	Intensive Sports and Youth Development Programme (ISYDP)	Purchase of Sports materials for 7(seven) football Clubs of 1-War Jaintia Assembly Constituency @ Rs.34,000/- each Club.	As per Work Ordered issued by the B.D.O.	As per Date Fixed by the B.D.O.	34,000/- x 7 = 2,38,000/-	Not yet sanctioned as the scheme is recently received	(In 1 Instalment0		B.D.O. Amlarem
		(a) Football boots 18 pairs							
		(b) Socks 18 pairs							
		(c) Shin guards 18 pairs							
		(d) Goalkeeper gloves 2 pairs							
		(e) Jerseys/Pants 18 Pairs							
		(f) Track suits 18 pairs							
		(g) Goal net 1 no							
		(h) Footballs 3 nos							
		(i) Handpump 1no							
(j) Printing of No/labels of Jerseys,Pants &Tracksuits for 36 pairs @ Rs 100/-									
2	-Do-	Purchase of Trophies/Medals for 1(one) Organisation of 1-War Jaintia Assembly Constituency.	-Do-	-Do-	12,000/-	-Do-	-Do-		-Do-
		(a) Winners Cup 1 no							
		(b) Runners Up Cup 1 no							
		(c) 3 <sup>rd</sup> Position Cup 1 no							
		(d) 4 <sup>th</sup> Position Cup 1 no							
		(e) Referees Cup 3 nos							
		(f) Best Players Cup 1 no							
		(g) Top Scorers Cup 1 no							
		(h) Best Goalkeepers Cup 1no							
		(i) Gold Medals 20 Nos							
(j) Silver Medals 20 Nos									
(k) Brinze Medals 20 Nos									
<b>2 – RYMBAI ASSEMBLY CONSTITUENCY</b>									
1	-Do-	Constn. of Playground including leveling etc. at Pompyrthah, Rymbai	-Do-	-Do-	2,00,000/-	2,00,000/-	NIL (In 2 Instl.)		Khliehriat
2	-Do-	Constn. of Playground at Wah Shnong, Rymbai	-Do-	-Do-	50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-

<b>3 – SUTNGA SHANGPUNG ASSEMBLY CONSTITUENCY</b>									
1	-Do-	Purchase of sports items like Track suits, football boots , Jerseys, football nets etc.(@ Rs.30,000/- each club)	-Do-	-Do-	1,50,000/-	1,50,000/-	75,000/- (In 2 Instl.)		BDO Saipung
2	-Do-	Constn. of playground at Mukhain village.	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (In 2 Instl.)		-Do-
<b>4- RAIANG ASSEMBLY CONSTITUENCY</b>									
1	-Do-	Improvement of the following playgrounds @ Rs.50,000/- each.	-Do-	-Do-					
		(a) Shangpung Mission			50,000/-	50,000/-	25,000/- (In 2 Instl.)		Laskein
		(b) at Sarhen Chutwakhu village.			50,000/-	50,000/-	NIL (In 2 Instl.)		-Do-
		(c) at Thlongmoo,looksii village.			50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
		(d) at Priang village.			50,000/-	50,000/-	25,000/- (In 2 Instl.)	BDO	-Do-
		(e) at Tum Tum village.			50,000/-	50,000/-	25,000/- (In 2 Instl.)		-Do-
<b>5 – NARTIANG ASSEMBLY CONSTITUENCY</b>									
1.	-Do-	Constn. of playground of Socio-cultural club,Bankamar.	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (in 2 instrmt.)		BDO Thadlaskein
2.	-Do-	Constn. of playground at Dongmuriap,Nonglatem.	-Do-	-Do-	50,000/-	50,000/-	25,000/- (in 2 instmt)		-Do-
3.	-Do-	Constn. of playground at Moorathud.	-Do-	-Do-	50,000/-	50,000/-	25,000/- (in 2 instmt.)		-Do-
4.	-Do-	Constn.of V.I.P shed of Modop Royal club, Modop.	-Do-	-Do-	50,000/-	50,000/-	25,000/- (in 2 instmt.)		-Do-
<b>6 – NONGBAH WAHIAJER ASSEMBLY CONSTITUENCY</b>									
1.	-Do-	Constn. of playground at Presbyterian Nangbah.	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (in 2 instrmt.)		Thadlaskein
2.	-Do-	Completion of playground at RC Kyndongtuber.	-Do-	-Do-	1,00,000/-	1,00,000/-	50,000/- (in 2 instmt.)		Laskein
3.	-Do-	Improvement of playfield at Lumkhangdong, Kyndongtuber.	-Do-	-Do-	50,000/-	50,000/-	25,000/- (in 2 instmt.)		-Do-
<b>7 - JOWAI ASSEMBLY CONSTITUENCY</b>									
<b>NO SCHEME HAVE BEEN RECEIVED YET FROM GOVERNMENT</b>								BDO	

BDO

**Total Amount Received under Intensive Sports and Youth Development Programme(ISYDP) is Rs.17,50,000/-(Rupees, Seventeen Lakhs fifty thousand)only**

Sl No	Name of the Scheme Head	Activity	Starting Date of the Activity	Planned End Date of the Activity	Amount Proposed	Amount Sanctioned	Amount Released / Disbursed No. Of Installment	Actual Expenditure for the Current Year	Responsible Office for the quality and the complete execution of the work
1	2	3	4	5	6	7	8	9	10
1	Intensive Arts & Culture Development Scheme (IA & CDP)	<b><u>CONSTN./IMPVT.OF CLUB HALL FOR:-</u></b> (a) Dkhiah East U.P.Sports & Cultural Club Dkhiah East	As per Work Ordered issued by the B.D.O.	As per Date Fixed by the B.D.O.	1,00,000/-	1,00,000/-	75,000/- (in 2 instmt.)		BDO Khliehriat
	-Do-	(b). Moolang Secondary Sports & Cultural Cklub, Moolang	-Do-	-Do-	1,00,000/-	1,00,000/-	75,000/- (in 2 instmt.)		-Do-
	-Do-	(c) Iawpynsin Sports & Cultural Club, Rymbai	-Do-	-Do-	50,000/-	50,000/-	37,500/- (in 2 instmt.)		-Do-
	-Do-	(d) Constn. of Cultural Hall at Mulum village	-Do-	-Do-	2,50,000/-	2,50,000/-	1,87,500/- (in 2 instmt.)		-Do-
	-Do-	(e)Constn.of cultural hall at Lurshai sports club,Larnai BPO,Ummulong.	-Do-	-Do-	75,000/-	75,000/-	56,250/- (in 2 instmt.)		Thadlaskein
	-Do-	(f)Constn. of cultural hall study center Seinraij Nartiang.	-Do-	-Do-	1,00,000/-	1,00,000/-	75,000/- (in 2 instmt.)		-Do-
	-Do-	(g) Constn of Culktural Hall at Lumphyrnai Sports Club, Sohphoh	-Do-	-Do-	75,000/-	75,000/-	56,250/- (in 2 instmt.)		-Do-

BDO

Sl No	Name of the Scheme Head	Activity	Starting Date of the Activity	Planned End Date of the Activity	Amount Proposed	Amount Sanctioned	Amount Released / Disbursed No. Of Installment	Actual Expenditure for the Current Year	Responsible Office for the quality and the complete execution of the work
1	2	3	4	5	6	7	8	9	10
1	M.P.Local Areas Development Scheme (Rajya Sabha)	Impvnt. of Village Footpath at Dongdein Club Pynthorlangtein	As per Work Ordered issued by the B.D.O.	As per Date Fixed by the B.D.O.	1,25,000/-	1,25,000/-	93,750/- (in 2 instmt.)		BDO Thadlasekin
2	-Do-	Plastering of Outside Hall of Auditorium cum Cultural Hall & Sports Complex at Panaliar Club, Jowai	-Do-	-Do-	1,00,000/-	1,00,000/-	75,000/- (in 2 instmt.)		-Do-
3	-Do-	Constn. of School Hall at Marian Sec. School, Jowai	-Do-	-Do-	2,00,000/-	2,00,000/-	1,50,000/- (in 2 instmt.)		-Do-
4	-Do-	Constn. of Computer Centre/Playground/Hostel at St.Mary Mazerello Orphanage, Jowai	-Do-	-Do-	1,00,000/-	Not yet sanction waiting for Plan & Estimate			-Do-
5	-Do-	Constn. of Playground at Mynkbu village	-Do-	-Do-	1,00,000/-	Not yet sanction waiting for Plan & Estimate/Execution of agreement			-Do-
6	-Do-	Constn. of Hynniew Shnong U.P.School building at Nongrim Bambthong.	-Do-	-Do-	1,00,000/-	Not yet sanction waiting for Plan & Estimate/Execution of agreement			-Do-
7	-Do-	Supply of initial software system for Govt. Boys Higher Sec, School, Jowai	-Do-	-Do-	50,000/-	Not yet sanction waiting Execution of agreement			-Do-
8	-Do-	Supply of initial software system for H.K.Singh Memorial School Jowai	-Do-	-Do-	50,000/-	Not yet sanction waiting Execution of agreement			-Do-
9	-Do-	Supply of initial software system for Little Flower English School Jowai	-Do-	-Do-	50,000/-	Not yet sanction waiting Execution of agreement			-Do-
10	-Do-	Supply of initial software system for North Liberty English School, Jowai	-Do-	-Do-	50,000/-	Not yet sanction waiting Execution of agreement			-Do-
11	-Do-	Supply of initial software system for Ches Star School, Jowai	-Do-	-Do-	50,000/-	Not yet sanction waiting Execution of agreement			-Do-
12	-Do-	Supply of initial software system for Adminstrator Faith Acadamy School,Jowai	-Do-	-Do-	50,000/-	Not yet sanction waiting Execution of agreement			-Do-
13	-Do-	Further improvement of fishery pond at Jalaphet.	-Do-	-Do-	2,00,000/-	Not yet sanction waiting Execution of agreement			-Do-

**Total Fund Received under M.P. Local Areas Development Scheme is  
Rs.12,25,000/-(Rupees, Twelve Lakhs twentyfive thousand)only**



### **CHAPTER – 13 (Manual –12)**

The Manner of Execution of subsidy Programmes

13.1 : Not applicable to Branch

### **CHAPTER – 14 (Manual –13)**

Particulars of Receipts of concessions, Permits or authorization granted by it.

14.1 : Not applicable to Branch

### **CHAPTER – 15 (Manual –14)**

Norms set by it for the discharge of its functions.

15.1 : As per the guidelines

### **CHAPTER – 16 (Manual –15)**

16.1 : No electronic equipments, as such information in electric form cannot be provided.

### **CHAPTER – 17 (Manual –16)**

Particulars of the facilities available to citizens for obtaining information.

17.1 :  
\* Through Newspaper  
\* Notice Board  
\* Inspection of Records in the Office  
\* System of issuing copies of documents

### **CHAPTER – 18 (Manual –17)**

Other useful Information

- \* Application form may be receipt Room No – 17
- \* Fees to be paid to the Deputy Commissioner
- \* Information may be received from the concerned Branch on application and payment of prescribed fees.
- \* In case one desires to appeal, one can do so to the Deputy Commissioner who is the Appellate Authority.

PUBLIC AUTHORITY: OFFICE OF THE DEPUTY COMMISSIONER, JAINTIA HILLS DISTRICT, JOWAI.

Sl No	Name	Designation	STD Code	Telephone No		Fax No	Email	Address
					House			
1	2	3	4	5	6	7	8	9
1	Shri F.R.Kharkongor, IAS. A.A.	Deputy Commissioner	953652 Office	220721	-	220865	-	D.C's Office, Jowai Jaintia Hills District
2	Shri W. Nongsiej, MCS, P.I.O	Addl. Deputy Commissioner	953652	-	-	-	-	-Do-
3	Smt M.Syngkon,	Upper Divisional Assistant	953652		220875			-Do-
4	Smt I.Iongwai	Lower Divisional Assistant	-	-	-	-	-	-Do-
5	Smt D. Kynjing	Lower Divisional Assistant	953652	-	220626	-	-	-Do-
6	Smt S.Tariang	Lower Divisional Assistant	953652	-	220792	-	-	-Do-
7	Smt B.Dkhar	Peon	953652	-	212581	-	-	-Do-
8	Smt J.Nongrum	Peon	-	-	-	-	-	-Do-
9	Smt H.Ladung	Peon	-	-	-	-	-	-Do-
<b>COMMUNITY &amp; RURAL DEVELOPMENT OFFICER</b>								
1	Shri M. Sutnga,	Executive Engineer						
2	Shri T.C.Lyngdoh	Junior Engineer						