

GOVERNMENT OF MEGHALAYA
OFFICE OF DEPUTY COMMISSIONER (ELECTION)
WEST JAINTIA HILLS DISTRICT, JOWAI.

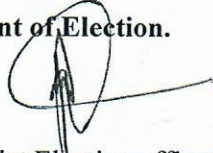
ORDER
(Dt. 08.01.2018)

No.Jec.169/2018/2: In pursuance to the Instructions on Election Expenditure Monitoring (April 2016), Election Commission of India at para 3.1.3, all Sector Officers appointed vide order No.JEC.144/2017/59, Dated 5.01.2018 along with designated Assistants and Videographers to be nominated by the respective Sector officer, will function as **Video Surveillance Teams** and deployed assigned to them as per Order No. indicated above (Copy of the Order enclosed). They shall be working under the supervisor of Shri. P Dkhar, Assistant Expenditure Observer. The name of the Assistant to be appointed by each Sector Officer, along with a Videographer are to be furnished to this office on before 12th January, 2018.

Function and Duties of Video Surveillance Teams are as below:

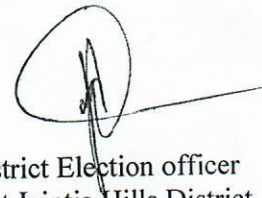
1. The Video Surveillance Team should be properly trained and oriented to capture all the expenditure related events and evidences. The Video Surveillance Team, at the beginning of the shooting shall record in voice mode the title and the type of the event, date, place and the name of the party and candidate organizing the event. It will videograph the vehicle/ event/ poster/ cut-outs etc. in such a way that evidence of each vehicle, its make and registration number, number of furniture, size of rostrum, banner and cut out etc. can be clearly seen and the expense thereon can be calculated. Wherever possible, statement of the driver and passengers of the vehicles should also be recorded to prove that the vehicle was used for Election purpose, if such vehicles are parked outside the site of rally.
2. During the shooting of the event, the video team shall also record invoice describing the estimated number and type of vehicles, chairs/furniture/ lights/ loud speaker etc., the approximate size of the rostrum/ banner/ poster/ cutout etc. used in the event. It will then be easier for the video viewing team to cross check with reference to the visual and estimate the expenditure of the event. They will also record the speech and other events to monitor whether any model Code of Conduct (MCC) violation has occurred.
3. The Video Surveillance Team shall prepare a Cue Sheet at the time of recording in the format given in the Annexure-7. This cue sheet should be given to the viewing team along with the recorded CD. The video CD should have identification number, date and name of the staff/officer and should always be kept with the cue sheet. The purpose of maintaining a cue sheet is to see at a glance the evidence available in the CD and also to view the relevant part of the evidence in a short time.
4. In case of more than one event or public rally or procession on the same day, appropriate number of video teams should be deployed and the DEO will provide all logistics required by the Assistant Expenditure observer.

The team will come into force with effect from the date of announcement of Election.


District Election officer
West Jaintia Hills District
Jowai.

Copy to:-

1. The Chief Electoral Officer, Meghalaya, Shillong.
2. The nodal Officer Additional Deputy Commissioner, West Jaintia Hills District, Jowai for information & necessary action.
3. The Returning officer of 1- Nartiang, 2- Jowai, 3- Raliang and 4 Mowkaiaw Assembly Constituencies for information and necessary action.
4. The Assistant Returning officer of 1- Nartiang, 2- Jowai, 3- Raliang and 4 Mowkaiaw Assembly Constituencies for information and necessary action.
5. The Extra Assistant Commissioner in-Charge MCCC & MLO Cell for necessary assistance to the Nodal Officer.
6. The DIO NIC with the request to display the above order in the website.
7. Officer concerned for information & necessary action. He is to attend briefing on 17-01-2018 in the Conference Room , Deputy Commissioner Office. Further he is requested to furnish the name of the videographer to this Office on or before 19-01-2018 positively and also to bring along the videographer accordingly.
8. Assistant System Engineer, for issuing the video cam to the videographer with proper issue register.
9. The Data Entry operators for necessary arrangement of LCD projector etc.
10. The SA (Election) for necessary arrangement of the venue and light refreshments.
11. The Dealing Assistant in-charge POL HSD, for information and necessary action. She is to issue Log Book to the above Officer accordingly.
12. The Election Observer file.
13. The president/Secretary of all Political Parties in West Jaintia Hills District for information.
14. The Office Notice Board.



District Election officer
West Jaintia Hills District
Jowai

Smt. I. Lyngdai.