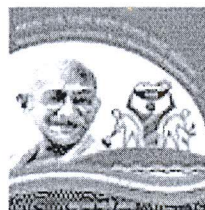


GOVERNMENT OF MEGHALAYA  
OFFICE OF THE DEPUTY COMMISSIONER &  
DISTRICT PROGRAMME COORDINATOR: MGNREGS  
WEST-JAINTIA HILLS DISTRICT ::::::::::: JOWAI-  
MEGHALAYA



NO. DRDA/JWI/MGNREGA-APPTT/2017/4

Dated Jowai, the 25<sup>th</sup> September 2017.

**ADVERTISEMENT**

Applications are invited from the residents of Meghalaya having requisite qualification & experience as mentioned hereafter for the post of Additional Programme Officer under CL & IBP (Community Leadership & Institutional Building Programme) for a minimum period of three years.

The applicants should submit their applications along with their Bio Data & testimonials, educational qualifications, 2(Two) passport size photographs and address for communication to the office of the undersigned on or before the **16.10.2017**. Applications submitted through email will also be accepted at [drdajowai@yahoo.in](mailto:drdajowai@yahoo.in).

- Name of post:- Additional Programme Officer (3 Nos.)
- Minimum Qualification :- Should have Post Graduate degree from a recognized University/ Institution in social Work/Sociology/Economics/Agriculture Economics/ Rural Development or related fields.
- Upper Age limit :- 35 years.
- Experience :- Minimum of 3 years experience in the field of rural development and community mobilization, community institutional building and gender sensitization, training for implementation of rural development schemes of State/Central Govt/Externally aided schemes.
- Other essentials :- Frequent travel is compulsory, meeting with VEC members at their own villages which are rural and remote and should be willing for night stays, ability to empathize with the rural poor and lateral communication with them, sensitivity towards cultural differences and gender, must possess basic computer skills in addition to analytical skills on issues of community mobilization and gender, should know local dialect (Khasi, and Jaintia), and should be capable of working individually and as a part of team.
- Nature of works:- Design the interactive programmes and training to VECs to focus on participatory and inclusive strategies for better standard of living in the villages by addressing their needs and pooling resources, identify capacity building requirement of the community, focus on enhancing understanding about the ethnic identities of communities in the villages and sensitize the VEC Team Members on these issues so that appropriate project design is facilitated, liaison with Parent Department and other important stakeholders Assist Parent Department and Block Officials in building strong Community institutions with appropriate framework, facilitate linkage of CFT/CBOs/SHGs with financial institutions, should assist CFT/SHG/YGs in identifying their training needs and develop training schedule and training aids, interact with women to gain better understanding of women in community in development and decision making process, develop a participatory monitoring machinery and any other task assigned by DPM that would contribute to the realization of project objective.
- Fixed Honorarium :- Rs. 18,000/- pm.

Deputy Commissioner  
& District Programme Coordinator (MGNREGS)  
District Rural Development Agency  
West-Jaintia Hills District, Jowai.

