

**STANDARD FORM OF APPLICATION**

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sir,

I beg to apply for the post of \_\_\_\_\_ and furnish the facts as below, in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs \_\_\_\_\_ vide T.V No. \_\_\_\_\_ dt. \_\_\_\_\_ is attached herewith.

\_\_\_\_\_  
Signature of Applicant

1. Write in Block Letters and in Full your name:

Surname: \_\_\_\_\_ First name: \_\_\_\_\_

2. Permanent Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Present Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Date of Birth: Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

5. Place of Birth:

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_  
Village/Town    Police Station    District

6. Father's / Mother's / Husband's Name: \_\_\_\_\_

7. Personal Description:

Height: \_\_\_\_\_ M \_\_\_\_\_ Cm.                          Eye Color: \_\_\_\_\_  
Hair color: \_\_\_\_\_ Visible distinguishing marks: \_\_\_\_\_

8. Reference:

Name and Address of **Two responsible persons** in your locality prepared to vouch for you.

A. _____	B. _____
_____	_____
_____	_____
_____	_____

9. Are you a citizen of India? (Yes / No): \_\_\_\_\_

If Yes, how? (Enclose a copy of Citizenship Certificate): \_\_\_\_\_

10. Educational and other Qualifications (Please attach copies of Certificate, Marksheets, etc)

Serial No.	Institution/University	Durations	Examination Passed	Major Subjects	Percentage	Division
1.						
2.						
3.						
4.						
5.						
6.						
7.						

11. Religion: \_\_\_\_\_

12. Are you ST / SC? (Yes / No): \_\_\_\_\_ (If Yes, enclose Certificate)

13. Present Occupation, if any: \_\_\_\_\_

14. Previous appointment held, if any: \_\_\_\_\_

15. Are you a Temporary / Retrenched personnel of a temporary Department of the Government of Meghalaya (Yes / No): \_\_\_\_\_

If Yes, give Particulars: \_\_\_\_\_

16. Are you a trained or member of NCC or Territorial Army? (Yes / No): \_\_\_\_\_

If Yes, give Particulars: \_\_\_\_\_

17. Are you Married / Unmarried: \_\_\_\_\_

18. Registration No.: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant