

OFFICE OF THE DISTRICT AND SESSIONS JUDGE-CUM CHAIRPERSON  
DISTRICT LEGAL SERVICES AUTHORITY  
WEST JAINTIA HILLS DISTRICT; JOWAI

ADVERTISEMENT

NO. WJH/DLSA.46/2018/5

Dated Jowai, the 6<sup>th</sup> November 2018

Applications in Standard Form are hereby invited from the interested candidate who are Citizens of India for the following post in the office of Secretary District Legal Services Authority West Jaintia Hills District, Jowai for a period of 1(one) year and may be extended after proving satisfactory of performances . Application should reach the office of the undersigned on or before **26.11.2018**. The applicants will be short listed and selected candidates will have to appear for Computer test on the date which will be intimated later.

Sl. NO	Name of post	No.of posts	Qualification	Pay per month (Fixed pay)
1	Data Entry Operator	1(one)	+ 2 or equivalent in any discipline from any recognized university with Diploma in Computer Application from a registered institute having working knowledge in computer software like MS Office, Internet etc.	Rs.10,600/-

The following documents are required to be furnished to the office of the undersigned as below:-

1. Attested photocopies of all Certificates & Mark Sheets related to Educational Qualifications (Originals should be produced on the date of the interview)
2. Candidate belonging to SC/ST/OBC categories may enclose attested copy of caste certificate.
3. Contact No. of the applicant/email address (if any) should be mentioned in the application form.
4. 2 copies Passport size photograph.

The undersigned reserves the right to reject any application without assigning any reason.

District & Sessions Judge-cum-Chairperson  
District Legal Services Authority  
West Jaintia Hills District  
Jowai

MEMO. NO. WJH/DLSA.46/2018/5 (A)

Dated Jowai, the 6<sup>th</sup> November 2018

Copy to :

1. The Member Secretary Meghalaya State Legal Services Authority Shillong for favour of information.
2. District Informatics Officer NIC, Jowai for uploading in the District Court Website.
3. Office Notice Board.
4. Editor Shillong Times & Mawphor.

District & Sessions Judge-cum-Chairperson  
District Legal Services Authority  
West Jaintia Hills District  
Jowai